Center for Community Partnerships
Department of Occupational Therapy
Colorado State University
Position Description
Student Veteran Coordinator

The Center for Community Partnerships is seeking a Student Veteran Coordinator to provide individualized support and services for enrolled and incoming CSU student veterans and/or military personnel who have sustained a traumatic brain injury, are struggling with PTSD, and/or have other physical and emotional injuries related to their military service. The Center for Community Partnerships (CCP) works closely with Colorado State University (CSU) student advocacy and service offices, including the Assistive Technology Resource Center, Resources for Disabled Students, and the Adult Learners and Veteran Services Office, as well as with Veterans Affairs, the Division of Vocational Rehabilitation, the Workforce Center, employers, and many community agencies, all to facilitate successful integration of injured veterans and/or military personnel onto the CSU campus and within the community.

The Student Veteran Coordinator (SVC) will be responsible for providing individualized evidence-based support and services for student veterans with significant injuries and resulting disabilities, helping them successfully manage their daily school and life activities through the use of compensatory and other strategies, earn their CSU degrees and ultimately seek employment and satisfying careers. The SVC will be responsible for ensuring that services are provided in a timely manner and that student veterans’ challenges and support needs are addressed appropriately. In addition, the SVC will be expected to participate in activities that support student veterans/military personnel both individually and systemically on the CSU campus and beyond. The SVC will be responsible for establishing measurable, relevant and achievable goals with all individuals on his/her caseload, using Goal Attainment Scaling methodology, and supporting each student as he/she pursues and achieve his/her goals.

The SVC will be expected to actively participate on an interdisciplinary team of professionals at the Center for Community Partnerships, including occupational therapists and an array of human service professionals, as well as occupational therapy fieldwork interns, mentors, research assistants, and research faculty. The SVC will report directly to the CCP Director.

Primary Responsibilities:

- Conducting intake meetings with New Start applicants (injured veterans/military personnel) to gather preliminary information regarding anticipated support areas;
- Conducting full campus/community-referenced assessment with New Start participants, determining strengths, challenges, barriers, and campus/community needs;
- Establishing and implementing individualized support plans for student veterans/military personnel on caseload;
- Connecting veterans/military personnel with appropriate resources on and off campus;
Partnering with Resources for Disabled Students, the Assistive Technology Resource Center, and other CSU student support offices to determine and put in place any needed academic or technology accommodations;

Partnering with Veterans Affairs Medical and Vocational Rehabilitation counselors and doctors as they refer student veterans to the program;

Providing evidence-based, individualized services to enhance the support available to student veterans/military personnel, with an emphasis on persistence and retention;

Collaborating with CCP staff, including OT fieldwork students, mentors and research assistants, regarding the effectiveness of intervention strategies and all efforts to support student veterans on caseload;

Assisting student veterans/military personnel as they explore career options, and for graduating student veterans, assisting them with job development. Working closely with CSU Career Services, ensuring that student veterans benefit from services available through that office;

Collaborating with CCP research team, including participating OT faculty, as rigorous program evaluation and research activities are completed;

Assisting CCP Director with program development and funding procurement activities to grow and expand the New Start for Student Veterans and Military Personnel Program; and

Continually expanding knowledge base regarding evidence-based support strategies that facilitate success for student veterans and/or military personnel with significant injuries.

**Required Qualifications:**

- Master’s Degree
- Experience and/or knowledge regarding the community re-integration challenges and needs of injured veterans/military personnel
- Experience and/or knowledge regarding the manifestation of TBI, physical injuries, and/or PTSD in returning veterans/military personnel, as well as support strategies to facilitate their academic and life success
- Demonstrated effective oral and written communication skills

**Preferred Qualifications:**

- National certification as an occupational therapist
- Knowledge of Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, the GI Bill and VA Vocational Rehabilitation benefits, opportunities and available financial supports
- Demonstrated understanding of the accommodation needs of students with disabilities and/or injuries
- Previous military experience, current veteran status
- Minimum of two (2) years working with individuals with injuries/disabilities in an educational or community-based setting as an occupational therapist or in another related capacity
- Awareness of academic and student support programs available in higher education
- Proficient with computer applications such as Access, Excel and Outlook
- Demonstrated organizational skills; detail oriented
- Demonstrated experience in collaborative efforts (with an emphasis on diplomacy, patience, tact, and flexibility)
- Experience and expertise with program development, funding procurement
- Experience and confidence with public presentations and speaking engagements

**Salary:**

Salary will be negotiated commensurate with experience. This position is eligible for all benefits available to full-time administrative professionals at Colorado State University. A full description of benefits is available at [http://www.hrs.colostate.edu/benefits/](http://www.hrs.colostate.edu/benefits/).

**Application:**

To apply, submit a cover letter, three job references, and your resume addressing all job qualifications. References will not be contacted without prior approval. Application materials should be sent to Cathy Schelly via email (as one document in Word or PDF format) to contactccp@cahs.colostate.edu. Application materials and nominations may be considered until the position is filled; however, applicants should submit application materials by **Friday, June 21, 2013 by 11:59 PM MST for full consideration.** If you have questions about the position or the search process, please contact Cathy Schelly, Chair of the Search Committee, at (970)491-0225 or Catherine.schelly@colostate.edu.

Colorado State University is committed to providing a safe and productive learning and living community. To achieve that goal, we conduct background investigations for all final candidates being considered for employment. Background checks may include, but are not limited to, criminal history, national sex offender search and motor vehicle history.

Colorado State University does not discriminate on the basis of race, age, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, or gender identity or expression. Colorado State University is an equal opportunity/equal access/affirmative action employer fully committed to achieving a diverse workforce and complies with all Federal and Colorado State laws, regulations, and executive orders regarding non-discrimination and affirmative action. The Office of Equal Opportunity is located in 101 Student Services.